

Save this Crew Member Application on your computer.
Complete it now or later, then attach it to an email or print and mail it.



APPLICANT NAME: _____

Southwest Harbor – Tremont Ambulance Service

CREW MEMBER APPLICATION

Service Background: The Southwest Harbor-Tremont Ambulance Service (SWHT) has been serving the towns since the 1960's. Our crew has approximately 20+ employees, including non-medic drivers, and basic EMT's through to Paramedics. We staff one medic at our station 24/7 and rely on drivers and other medics to respond from the community when calls come in. We average over 300 runs per year, transporting most patients to Bar Harbor or Ellsworth with occasional transports to Bangor.

Available Positions: We have a need for local drivers and EMT's at all levels. We occasionally hire Paramedics from off island to work 12-24hr shifts. Local responders are paid a minimum response time of one hour with most calls lasting 2-3+hours. Specific job duties, including pay rate, will be discussed upon receipt of application. Applicants are strongly encouraged to discuss working for the Service with a crew member prior to applying. A personal interview will be conducted by the Crew Chief.

Basic Job Qualifications:

1. Hold a valid state drivers license with a clean driving record.
2. Minimum age of 18 years old.
3. Pass a criminal background check.
4. Ability to assist in lifting a fully loaded gurney and carry emergency equipment to & from scenes, sometimes over rough terrain.
5. **Ability** to work in weather extremes and at all hours.

6. Willing to receive Hepatitis b, Tetanus, influenza inoculations, and Tb screening at SWHT expense as soon as possible upon hire. You may sign a waiver if you do not wish this coverage.

7. Needed Certifications & Training:

a. All Positions: CPR and Emergency Ambulance Driving (AVOC or EVOC) certifications as soon as possible upon hire. SWHT will cover course costs.

b. EMT-Basic & Intermediate: Maine State EMS certification. PHTLS certification as soon as possible upon hire.

c. EMT-Paramedic: In addition to (a) & (b) above, ACLS, & PALS/PEPP are required within 6 months of hire. The Service may reimburse for these trainings consistent with current SWHT Training Standard Operating Procedures.

d. Additionally, all employees are mandated to take on-line or local annual training in: HazMat; Medicare Compliance; Prevention of Sexual Harassment; HIPPA; and other SWHT-specific courses at SWHT expense.

Probationary Period:

All new employees will serve an initial 6 month probationary period to demonstrate competency, teamwork, and a willingness to assist the Service. If management determines the employee is not suitable for continued employment, the employee may be terminated or asked to resign.

Equal Opportunity Employer:

SWHT policy prohibits discrimination on the basis of age, race, color, religion, sex, natural origin, sexual orientation, or disability in accordance with applicable state and federal laws.

Personal Information

NAME	HOME PHONE	WORK PHONE	CELL PHONE
STREET	CITY, STATE AND ZIP		
SOCIAL SECURITY NUMBER	EMAIL address		

CERTIFICATIONS (Attach a copy of cert cards) _____ **EMT level**
_____ **ACLS** _____ **PALS** _____ **PHTLS** _____ **CPR**
_____ **AVOC/EVOC** _____ **OTHER**

WORK EXPERIENCE- start with most recent. Any EMS-related jobs, must be described. Attach additional information on a blank sheet.

POSITION- duties	COMPANY-address; phone; supervisor	FROM	TO

Continuation of work experience

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EDUCATION HISTORY-give dates & location. Note if you graduated with a degree.

HIGH SCHOOL	VOCATIONAL SCHOOL	UNDERGRADUATE SCHOOL	GRADUATE SCHOOL

TECHNICAL SKILLS (mechanical, computer, electrical, large vehicle ops, etc)

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References – please provide at least 3 contacts that know you personally or have worked with or supervised you. Give name, phone, and association/business.

Continuation of references:

ATTACH TO THIS APPLICATION COPIES OF:

- **Drivers license**
- **Certification cards for EMS**

ACKNOWLEDGEMENTS:

If offered a position with the Southwest Harbor-Tremont Ambulance Service, henceforth referred to as the employer, and I accept employment, I agree to be governed and abide by all Rules and Regulations of my employer, and to perform satisfactorily such duties as may be assigned to me. I understand that acceptance for employment and any continuation of my employment shall depend upon the results of a probationary period of not less than 6 months, satisfactory replies from my references and background check, and performance and conduct satisfactory at all times to my employer. I understand that my employment is for no definite or fixed period of time. I further understand that the employer does not guarantee work hours.

The above facts set forth in my application are true and complete. I understand that the Southwest Harbor-Tremont Ambulance Service may conduct a full investigation in order to verify my written or oral statements. I authorize release from previous employers or other persons having knowledge of myself to the employer.

Signature & Date

PLEASE MAIL, FAX, or EMAIL THIS APPLICATION TO:

CREW CHIEF
Southwest Harbor – Tremont Ambulance
PO Box 437
Southwest Harbor, ME 04679

FAX: 207/244-3521
Email: swh-t_amb@ne.twcbc.com

You may drop a copy off at the Crew Office, 26 Village Green Way, SWH (next to the Town Office). Office phone: 207/244-3521.